

Bodegraven, March 13, 2020

Subject: measures COVID-19, Coronavirus

Dear sir, madam,

Vepo Cheese is actively and continuously monitoring the COVID-19 Coronavirus outbreak in line with national authorities. Our recommendations coincide with the local governmental guidelines. The safety of our employees and partners is our first priority and we are happy to confirm that so far none of our employees have been reported to be infected.

With regard to the supply of goods, we are currently not experiencing any major disturbances. To ensure business continuity as much as possible, we have analyzed our full portfolio of goods and we can confirm that nothing is coming from affected areas. We rely on our suppliers' continuous stream of information to monitor the potential disturbances.

We have an internal cross-functional coordination team monitoring the situation and implementing (preventive) measures as the situation evolves.

The following measures are already put in place:

- Instructions to employees according to the governmental guidelines
- Guidance given to our employees to work from home as much as possible
- Separate shifts in our offices to minimize the number of people on one location
- Customer visits will be cancelled and replaced by teleconferences
- Creation of a dedicated section on the company intranet to provide continual Coronavirus updates to our employees

Please inform us as accurate as possible if there is any impact effecting the forecast and orders. We would like to state that orders that have been confirmed and produced cannot be cancelled.

We hope to have adequately informed you of the measures we are taking to contain the health and commercial effects of the Coronavirus outbreak. In case of any further questions, please do not hesitate to contact our sales department.

Kind regards,

Mark Verkleij
CEO Vepo Cheese